

## **Durham City Neighbourhood Planning Forum Working Group Meeting, 20 December 2017, Miners' Hall**

### **1. Welcome and apologies**

**Present:** John Ashby, Pippa Bell, Sue Childs, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Lowe, David Miller, Matthew Phillips, Ros Ward.

### **2. Notes of 28 November**

These were agreed and **Sue** will post them on the website.

### **3. Report of Meeting with Stuart Timmiss and Carole Dillon**

John A and John L reported on this meeting which was held on 14 December at the request of DCC to inform us about the nature of their formal response to the consultation draft plan. Stuart and Carole had been clear that there were significant issues to address to meet the basic conditions. They had also stated their willingness to support the Forum in the production of the plan. **John A and John L** were asked to write to thank them for their response and to accept their offers of support, including from consultants, with both the plan and the SA/SEA. (Post-meeting note: this letter was circulated by John A on 21 December.)

The following points were noted during discussion:

- DCC's response would be shared with Forum members via the website: **Sue**
- Forum members must be fully involved in all stages of the plan process.
- We need to seek clarity about the relationship among DCC, the Examiner and the Basic Conditions. Carole had drawn attention to the Examiner's report on the Great Aycliffe plan for such clarification.
- The SA/SEA needs to be developed alongside the revised plan and changes need to be made to the plan in the light of it.
- We need to review the consultation responses before engaging a consultant.

### **4. How to deal with Responses**

**Sue** had produced a very helpful paper that set out the steps necessary to organise and then analyse the responses. All responses will be placed in the public domain as soon as possible. The responses from stakeholder organisations will be made available to Forum members at once. (Post-meeting note: Sue put these on the website immediately at {redacted}. John L has only just got around to informing Forum members; my apologies). Later we need to inform all respondents how we have dealt with their comments.

It was **agreed** that the sections dealing with Projects (Chapter 5 and Appendix A) need significant revision to avoid confusion between different types of project. The SA/SEA process will not apply to these, just to the plan policies. We should seek advice from DCC about whether to conduct a full SA or just the SEA.

**Pippa** was asked to prepare a press release about our pleasure at the level of responses and DCC's readiness to support the plan process.

## **5. Responses to H2 and H3 with reference to a planning appeal in Hawthorn Terrace**

This item had been requested by the City of Durham Trust. **Roger** will draft a response.

## **6. Response to the revised planning application for Maiden Castle**

**John A** will re-submit our objections with the new dimensions.

## **7. Cycling Paper**

It was **agreed** that Matthew's paper would be discussed with the other responses.

## **8. Finance**

Sue reported that we have spent our grant and prepared the necessary report. Malcolm Reed as Treasurer of the Durham City Trust is checking it. **Roger** will finalise it on behalf of the Trust and the Forum.

## **9. Date of next meeting**

It was **agreed** that the working group should consider its work done and that future meetings should be convened as full Forum meetings. These would be held on Tuesdays, 9.00 – 11.00, with the first one being held on Tuesday 9 January, 9.00 – 11.00, at the Miners' Hall.