

Durham City Neighbourhood Planning Forum 8 May 2018, Miners' Hall

1. Welcome and apologies

Present: John Ashby, Sue Childs, Roger Cornwell (Chair), Alan Doig, Ann Evans, Peter Jackson, John Lowe, John Pacey, Matthew Phillips, Angela Tracy, Ros Ward.

Apologies: Pippa Bell, David Miller.

The meeting was quorate.

Roger welcomed Stephen Ragg to the meeting and introductions were made.

2. Parish Council Discussion with Stephen Ragg

Stephen is from the County Durham Association of Local Councils and he has volunteered to be the initial clerk to the new City of Durham Parish Council. He attended the meeting at our request to discuss the relationship between the NPF and the PC, and the possible handover arrangements.

Stephen noted that it is possible for the PC to adopt the working group as a sub-committee. It is in any case likely to set up a planning sub-committee to consider planning applications as they arise. Roger raised the issue of not losing the technical support that had been secured by the NPF from Locality. Stephen thought that the NPF could continue in existence with a reporting mechanism to the PC. It was **agreed** that the new councillors would need a briefing / training session about the Neighbourhood Plan, including inputs from DCC officers, as a matter of urgency. The key imperative is that the PC should support the successful completion of the Plan.

It was also **agreed** that the aspirational Projects in Appendix A would be very useful for the PC, but they needed updating first in the light of the comments received during the public consultation. This would be done by the working group.

3. Notes of Forum meeting held on 1 May 2018

The notes were agreed and **Sue** will post them on the website.

Roger reported that he was expecting a call from Locality this afternoon to discuss the assessment of the additional housing sites. **John A** would send the consultant the previous AECOM report and also inform Lovegreen Developments about the process.

4. Forum members to confirm or otherwise decisions of the Working Group as recorded in the notes of its meeting on 1 May 2018

The decisions were confirmed.

5. Any other business

- **Roger** will inform the new parish councillors that they are eligible to join the Forum.
- **John A** will attend the CPRE event on neighbourhood planning in Darlington on Saturday

16 June, 10.30 – 12.30. Others are welcome to join him.

6. Dates of next Forum meetings

The next ordinary meeting will be on Tuesday 15 May, 9.00 am, Miners' Hall.

The next monthly “wrap-up” meeting will be on Thursday 17 May, 6.00 pm, Miners' Hall