

**Durham City Neighbourhood Planning Forum Working Group  
22 May 2018, Miners' Hall**

**1. Welcome and apologies**

**Present:** Sue Childs (Chair), Ann Evans, Peter Jackson, John Lowe, David Miller, John Pacey, Matthew Phillips, Angela Tracy.

**Apologies:** John Ashby, Pippa Bell, Roger Cornwell, Ros Ward.

**2. Notes of 15 May 2018**

The notes of 15 May were agreed and **Sue** will post them on the website.

Matters arising:

- **Sue** will contact the consultants to seek more details about the technical support.
- David clarified that his comments about recording the way in which we had responded to public comments was not about the recording mechanism using their identity codes but how we summarise the key messages from the consultation. It was **agreed** that this should be considered theme by theme, but also that there needed to be a key message at the beginning of the plan about the main issues facing the city. It was also thought that perhaps we could publish a summary document quite soon setting out the main messages that came through the consultation. This would help to retain interest in the progress of the plan.
- **Ann** will attend the dementia briefing on 24 May.
- The Forum had accepted the **Privacy Policy** at its meeting on 17 May. **Sue** was sending emails to people on our mailing lists to check their willingness to be contacted.

**3. Revision of Theme 2a**

It was **agreed** that Jules Brown's comments on this theme (sent as an attachment to an email from Ros on 17 May) would be treated as a report of the meeting he had with Ros and Ann and posted on the website by **Sue**. His proposals for revision of the policies will then be considered through the standard SA process. The revised text of the theme circulated by Ros on 17 May was then considered. The revisions only dealt with the accompanying text, not the policies **Ann** and **Ros** will make amendments to the policies using the red and green text convention and noting the identity codes of respondents whose comments have led to changes.

It was **agreed** that as we complete this stage of revising the themes we should send them to Carole Dillon to ask DCC officers for comments on the revised policy wording. **John L** would do this, starting with Theme 1, but explaining clearly the stage of development of the plan: the revised policies would be just one of the options considered through the SA process.

**4. Response about Church Street Proposals**

Sue had distributed (email 21 May) an amended version of Ann's draft incorporating Matthew's suggested amendments. We also considered suggestions from Linda Lovell (email 21 May). It was **agreed** that **Sue** would redraft the response in the light of the discussion and circulate it for final comment before sending it to Dave Wafer (DCC) and Matthew Wright (DU).

## 5. Any other business

- It was **agreed** that we needed to discuss with the AECOM consultant during his visit in June the nature of the technical support he would provide for the SA. **John L** would identify the issues beforehand and also invite to the meeting representatives from DCC (through Carole Dillon) and HE (through Jules Brown).
- In response to questions from Angela it was clarified that when revising the themes all text to be deleted should be in red and all text to be inserted should be in green. The SA process of evaluating options would apply primarily to the policies, but there might be other instances such as disputed allocation of local green spaces where it would also be necessary.
- Angela reported that she had had a useful discussion with Keith Bartlett, DU's director of culture. She would scan and distribute the overview of DU's *Cultural Strategy 2017 – 2027*.
- John P had reported that there was concern among Neville's Cross residents about our approach to the designation of Observatory Hill as a local green space. It was **agreed** that **Sue** would draft a statement for **John L** to send to Alan Doig.

## 6. Date of Next Meeting

Tuesday 29 May following the 9.00 am Forum meeting at the Miners' Hall