

**Durham City Neighbourhood Planning Forum Working Group
17 July 2018, Miners' Hall**

1. Welcome and apologies

Present: John Ashby, Roger Cornwell (Chair), Peter Jackson, John Lowe, John Pacey, Matthew Phillips, Ros Ward.

Apologies: Pippa Bell, Sue Childs, Ann Evans, David Miller, Angela Tracy.

2. Notes of 10 July 2018

The notes were agreed and **Sue** will post them on the website.

3. Possible meeting with Durham University Community Liaison Officer

Hannah Shepherd had written to John A asking whether she might attend a meeting of the Neighbourhood Planning Forum. It was **agreed** that John would reply advising Hannah that liaison with the University is through Matthew Wright.

4. Further consideration of *Preferred Options*

In view of time and capacity constraints, it was **agreed** that we would confine ourselves to commenting on aspects that affected the Neighbourhood Plan's policies and projects, using the table developed by John Lowe.

5. Any other business

None.

7. Date of Next Meeting

Tuesday 24 July, after the 9.00 am Forum meeting at the **Miners' Hall**.

Durham City Neighbourhood Plan

Durham County Plan - key stages as published in Preferred Options

1. Preferred Options consultation 22nd June to 3rd August 2018
2. Pre-submission draft published for consultation January/February 2019
3. Submission Plan approved by Full Council and submitted to Secretary of State June 2019.
4. EIP winter 2019/2020
5. Adopted Local Plan Summer 2020

Durham City Neighbourhood Plan - key stages

1. Prepare amended text of all themes and projects.
2. Provide AECOM with revised themes for them to undertake SA/SEA.
3. Prepare full set of revised documents for repeat of Regulation 14 consultation with key stakeholders.
4. Amended Plan and documents to be approved by Neighbourhood Planning Forum and/or Parish Council.
5. Submit documents to DCC for informal view.
6. Submit the following documents to DCC: Map identifying the area of the Plan, consultation statement, plan proposal, and statement on how the plan fulfils the basic conditions.
7. DCC to formally consider soundness of the Plan and arrange 6 week Regulation 16 consultation.
8. Examination and publication of report with recommendation to proceed to referendum, or not.
9. Referendum within 5 weeks of the examiner's report, and following 28 days for publicity of date of referendum.
10. The Plan comes into force as part of the development plan for the area.
11. Arrangements for monitoring and review.

Notes on key stages

1. All themes and projects to be amended by the end of August. This includes editing the text to ensure consistencies across all themes and projects and amended maps where these have been called for.
2. AECOM have indicated that the SA/SEA process would take 3 to 4 weeks to prepare their report. (September 2018).
3. Full set of documents (see note 6) to be sent to Historic England, Natural England, Environment Agency for 4 week consultation (instead of full 6 weeks). It will be necessary to hold conversations with Historic England and DCC officers before consultation. October 2018.
4. Approval with publicity, November 2018. This is likely to coincide with the Durham County Plan's pre-submission draft consultation (winter 2018/19).
5. Formal submission - end October 2018.
6. Durham's Full Council or Cabinet will approve Plan for Regulation 16 consultation November/December 2018. This will significantly precede DCC officers preparing the Durham County Plan submission documents (June 2019).
7. The subsequent stages are in the hands of DCC.