

## Durham City Neighbourhood Plan Working Party 8 January 2019, Miners' Hall

### 1. Welcome and apologies

**Present:** John Ashby, Sue Childs, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Lowe, David Miller, John Pacey, Matthew Phillips, Angela Tracy.

**Apologies:** Pippa Bell.

### 2. Notes of working party meeting on 11 December 2018

a) **Accuracy:** The notes were agreed and **Sue** will post them on the website.

b) **Matters arising:**

David reported on work that he and Angela had done on *Looking Forward*. Revisions had been received from John A and Pippa. **Matthew** will revise the Transport initiatives. **David, Angela** and **John L** will meet on Thursday to review progress. **David** will distribute the latest version. **All** are asked to submit updates in time for next week's meeting. It is important to specify the nature of public engagement for each initiative. John A reported that on Friday the Parish Council will consider the inclusion of £10,000 in its budget for 2019/20 to promote initiatives.

### 3. Any matters to report from:

a) **Parish Council**

- Roger reported that there has been a very slow response to the boundary changes consultation and urged **all** to respond. John A reported that he had distributed leaflets to all addresses in the additional Gilesgate area.
- John A reported that the budget for the Neighbourhood Plan had been prepared and he thanked Sue for providing detailed costings.
- Roger reported that *Looking Forward* would be presented to the Parish Council.

b) **AECOM**

We have had no report as AECOM is waiting for further details from DCC about its views on Observatory Hill. Sue has already provided the necessary details and **John A** will contact AECOM and Carole Dillon to expedite this. It seems to be the only matter holding up their report.

### 4. Timetables for Neighbourhood Plan and County Local Plan

John L had attached an updated timetable to the notes of the 11 December meeting. Due to the delay in receiving the AECOM report and continuing uncertainty about the County Plan, a further revision of the timetable would await developments.

### 5. Consultation Statement

There were no matters to report specifically about the *Consultation Statement*, but it was **agreed** that a draft should be prepared telling the story to date to use during the forthcoming Regulation 14 consultation. This would explain how we had responded to the previous consultation.

## 7. Basic Conditions Statement

John L reported that Carole Dillon had agreed to check our draft BCS in January and to attend a meeting on 22 or 29 January. **John L** will prepare a draft for next week to prepare for this meeting. He will remind DCC that they agreed to provide advice about conformity with EU regulations.

## 7. Plans for the Regulation 14 Consultation

- Sue had distributed a revised and simplified version of the questionnaire.
- John A displayed the posters we had prepared for the previous consultation and reported that other materials were still available.
- It was **agreed** that it was important to explain the reasons for this additional consultation.
- It is important to emphasise that this is the Parish Council's consultation and is required for legal reasons.
- We need to be positive about the value of this consultation and highlight the fact that we have responded fully to the previous consultation. The red/green version of the plan and the draft *Consultation Statement* on the web will be evidence of this.
- It was **agreed** that consultation events should be held from 3-7 pm.

**8. Any other business:** None

## 9. Date of Next Meeting

The next meeting will be on Tuesday 15 January 2019 at 9.00 am at the Miners' Hall.