

**Durham City Neighbourhood Plan Working Party  
19 February 2019, Miners' Hall**

**1. Welcome and apologies**

**Present:** John Ashby (Chair), Pippa Bell, Sue Childs, Ann Evans, Peter Jackson, John Lowe, John Pacey.

**Apologies:** Roger Cornwell, David Miller, Matthew Phillips, Angela Tracy.

**2. Notes of working party meeting on 12 February 2019**

- a) **Accuracy:** Peter's name was added to the list of apologies. The notes were then agreed and Sue will post them on the website.
- b) **Matters arising:** None

**3. Consultation Statement**

All are asked to complete outstanding tasks.

**4. Implications of the AECOM Report**

John A has amended policy D1.

John P reported that he had learned of a new NPPF designation: "Area of Greater Landscape Value". Sue will research this and report any implications.

**5. Any matters to report from the Parish Council**

John A reported that responses to the CDP are being prepared for consideration by the Planning Committee and they will be considered by the full PC on 28 February.

Sue is working to check the categorisation of policies as strategic or non-strategic and this work is being used when formulating the PC's responses. Sue would like an organisation to endorse the full response she is preparing. The PC and the City of Durham Trust will consider doing this.

**6. Timetables for Neighbourhood Plan and County Local Plan**

No changes have been made.

**7. Basic Conditions Statement**

It has now been agreed that Carole will attend our meeting on Tuesday 26 February.

**8. Plans for the Regulation 14 Consultation**

Sue is revising the documentation. Pippa is in overall charge of preparations. There will be no full leaflet drop this time, but the consultation will be publicised through posters, residents' associations, press adverts, Parish Councillors' newsletters and our own network of contacts. Peter will check the possibility of inserting an item in the *County Durham News*. We also need to ask

DCC if we can display hard copies in County Hall, Durham Town Hall and Clayport Library. Drop-in events will be held at St John's NX, St Nicholas' Lower Hall and St Giles' Hall.

## 9. Tasks spreadsheet

Ongoing.

## 10. Progress on Consultation on the Plan Area

John A reported that the Parish Planning Committee had agreed that the plan area should be designated as "Durham City Neighbourhood Area".

## 11. Any other business:

- Discussion took place about preparing for the meeting with Carole Dillon. It was **agreed** that the main items on the agenda would be:
  - a) The draft AECOM report, including consideration of her suggestion that there might be a need for a further screening report;
  - b) Our draft *Basic Conditions Statement*, including reassurances that DCC's criticisms of December 2017 have all been satisfactorily addressed;
  - c) The outcome of the boundary changes consultation.Carole has been informed of these matters.
- John A reported that the PC now has a bank account so **Sue** can transfer the remaining NPF funds and close that account.

## 12. Date of Next Meeting

The next meeting will be on Tuesday 26 February 2019 at 9.00 am at the Miners' Hall. Carole Dillon will attend the meeting from 9.30.