

**Durham City Neighbourhood Plan Working Party
26 February 2019, Miners' Hall**

1. Welcome and apologies

Present: John Ashby, Pippa Bell, Sue Childs, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Lowe, David Miller, John Pacey, Matthew Phillips.

Apologies: Angela Tracy.

In attendance: Carole Dillon, DCC.

2. Notes of working party meeting on 19 February 2019

a) **Accuracy:** The notes were agreed and **Sue** will post them on the website.

b) **Matters arising:**

- The Parish Council now has a bank account and **Sue** will transfer the remaining NPF funds to it this week.
- It was **agreed** that **John L** would reply to the letter Gladman had sent in response to the boundary consultation.
- Matthew reported that Keith Bartlett had left his post at DU and the person to contact about cultural matters is now Lis Wallner.
- Pippa reported that residents of Old Elvet had not been invited to site visits relating to the new DUBS proposals.

3. Discussion with Carole Dillon

Roger welcomed Carole to the meeting.

- Carole reported that the boundary changes had been approved and she was waiting for the final signatures.
- **Carole** will remind Neil Carter that he promised to provide advice about the conformity of the Neighbourhood Plan's policies with EU directives. He had promised this at a meeting at County Hall on 2 November last year. John L suggested that it would now be most helpful if he could comment on what we have said in our draft *Basic Conditions Statement*.
- Carole confirmed that there is no need for a further Screening Report. The Parish Council has formally adopted our Screening and Scoping Reports.
- **Carole** will forward the AECOM Report to the three statutory consultees (Natural England, Historic England and the Environment Agency). DCC officers are checking it and Carole did not expect any problems. She said that it is clearly written, that it deals with issues proportionately, and that it considered the detailed wording of policies. We have already made detailed amendments to policy wording in the light of the comments.
- With reference to our draft *Basic Conditions Statement*, Carole said that the Plan is now much better and she is more comfortable with it. She wants to see the final version to be sure. **Sue** is working on the final textual revisions and will provide this to Carole as soon as possible. Carole will then need two weeks to review it. Sue is updating NPPF references to the 2019 version. Carole suggested that it would be helpful if our *BCS* considered the relationship of the Plan's policies to the emerging County Plan's strategic policies.

- Carole drew attention to the policy writing tool she had developed. This is something we can use when revising the policies after the next Regulation 14 consultation.

4. Timetables for Neighbourhood Plan and County Local Plan

The timetable was amended in the light of the above discussion and a revised version is attached to these notes.

5. Plans for the Regulation 14 Consultation

These are included in the above timetable.

6. Tasks spreadsheet

Ongoing.

7. Any other business:

None

8. Date of Next Meeting

The next meeting will be on Tuesday 12 March 2019 at 9.00 am at the Miners' Hall.

PLEASE NOTE THERE IS NO MEETING ON TUESDAY 5 MARCH

Timetable for future stages of the Neighbourhood Plan and the County Local Plan
(Timetable revised after discussion at npwp meeting on 26 February 2019)

Date	County Durham Plan	Durham City Neighbourhood Plan
November 2018	Re-drafting of County Local Plan continues.	<ul style="list-style-type: none"> * Development of <i>Consultation Statement</i> and <i>Basic Conditions Statement</i> continues. * PC agrees to take responsibility for the Plan, ratifies the Forum's work to date, and sets up a Neighbourhood Plan Working Party (22 Nov.) * DCC to facilitate alignment of parish and neighbourhood plan boundaries. * All amendments to Plan as sent to AECOM to be submitted to Sue by end November.
December 2018	Re-drafting of County Local Plan finalised.	<ul style="list-style-type: none"> * AECOM completes SA by early December. * Working Party to respond as necessary and prepare plan for Reg 14 consultation. * Work on <i>Statements</i> continues. * DCC starts 7-week consultation on changes to align Neighbourhood and Parish boundaries
January 2019	Pre-Submission Draft County Local Plan published for consultation.	<ul style="list-style-type: none"> * Preparations for Reg 14 consultation * Consultation on changes to boundaries ends
February 2019	Consultation on Pre-Submission Draft County Local Plan continues.	<ul style="list-style-type: none"> * Boundary changes approved
March 2019	Consultation concludes on 8 March followed by Analysis.	<ul style="list-style-type: none"> * Documents finalised for PC approval for Reg 14 consultation
April 2019	Re-drafting.	<ul style="list-style-type: none"> * PC approval on 25 April
May 2019	Re-drafting.	<ul style="list-style-type: none"> * 6 week Reg 14 consultation starts mid May. * Events at St John's NX, St Nicholas' and St Giles'. * Publicity via press and email networks. * Responses analysed as they come in. * <i>Consultation Statement</i> completed apart from final chapter about this Reg 14 consultation.
June 2019	Submission County Local Plan approved by full Council and submitted to the Secretary of State.	<ul style="list-style-type: none"> * Reg 14 consultation ends.
July 2019		<ul style="list-style-type: none"> * All responses analysed and plan revised. * <i>Consultation Statement</i> completed. * <i>Basic Conditions Statement</i> completed.
August 2019		<ul style="list-style-type: none"> * All responses analysed and plan revised. * <i>Consultation Statement</i> completed. * <i>Basic Conditions Statement</i> completed.
September 2019		<ul style="list-style-type: none"> * Parish Council gives approval to Plan on 26 September and formally submits it to the DCC.
Winter 2019/20	Examination in Public	<ul style="list-style-type: none"> * DCC formally considers soundness of the Plan and arranges 6 week Reg 16 consultation to be completed by the end of November. * County Council analyses the responses and arranges an Examination of the Plan
January 2020		<ul style="list-style-type: none"> * Examination

Spring 2020		* Referendum within 5 weeks of the Examiner's report, and following 28 days for publicity of date of referendum.
Summer 2020	Adopted County Durham Local Plan	* The Neighbourhood Plan comes into force as part of the development plan for the area.