

Durham City Neighbourhood Planning Forum

Working Group Meeting, 21st February 2017, Miners' Hall

Present: John Ashby, Sue Childs, Roger Cornwell (Chair), Ann Evans, Matthew Phillips, Angela Tracy-Smith, Ros Ward.

Apologies: Pippa Bell, Adam Deathe, Carole Dillon, Peter Jackson, John Lowe, David Miller, Kirsty Thomas.

1. The need for an SEA

- Considered the various merits of using a consultant financed through Groundwork or doing the work ourselves, guided by Claire and working to a template provided by Ros. Decision was to go down the latter road.
- **Ros** will work up a template for next Tuesday 28th February.
- **Ros** will also copy to us the relevant technical pages from the Locality web-site.
- **Theme leaders** to do their parts of the SEA, starting with the objectives and telling the narrative through all four stages of an SEA - show how our evolving policy development changes and site selection decisions deliver each Objective.
- This may lead to strengthening/refining our policy wordings - the Forum AGM on 17th February gave us authority to do so, then consulting the Forum with the resultant policies.
- The question of protecting views has given rise to conflicting advice; **Angela/Sue/Ann** to look at York policies and discuss emerging revisions being made to the WHS Management Plan with Jane Gibson
- Should have an independent opinion of our work. Decided that **Ros** will ask Claire's and Carole's advice on this.
- Wish to share results with Historic England - **someone** to flag up for 23rd/24th March meeting with Jules Brown **now**.

2. Timetable

- Work on each Theme SEA drafts from Tuesday 28th February to Tuesday 14th March.
- Adjust the Screening report as suggested by Claire's email of 20th February by 21st March.
- Improve Policy wordings, where appropriate, by 21st March.
- Meet HE on 23rd/24th March
- Circulate Policy wordings to Forum for approval.
- Book the four drop-in places for dates beyond 24th April
- Print leaflets by 5th April
- Distribute leaflets by 21st April

3. Funding issues

- **Sue** to refund aborted consultation grant to Groundwork (Carole is willing to supply supporting explanation).
- **Sue/Roger** to submit request to Groundwork for funding for the new consultation events.
- Sue to request £400 from Peter Jackson for the Chamber of Trade's support for public consultation on the Draft Neighbourhood Plan.

4. Future meetings

- The next special meeting will be on Tuesday 28th March, 09.00-10.00, at the Miners' Hall (apologies from Pippa, Angela and Ros).