

## Durham City Neighbourhood Planning Forum Working Group Meeting, 6 June 2017, Miners' Hall

### 1. Welcome and apologies

**Present:** John Ashby, Sue Childs, Roger Cornwell (Chair), Peter Jackson, John Lowe, Matthew Phillips, Ros Ward.

**Apologies:** Pippa Bell, Ann Evans, David Miller, Angela Tracy.

### 2. Notes of 23 May

- The notes were agreed and **Sue** will post them on the website.
- Roger reported that the City of Durham Trust has received our grant from Groundwork.
- John L reported that he had requested the University's *Estates Masterplan*. Matthew Wright had explained that it contained commercially sensitive information and he would have to obtain authority to release it. Meanwhile, the Executive Summary was a public document and we could use that to identify any sections of the Masterplan that were particularly relevant and request further details of those. John also noted that at yesterday's DURF meeting he had asked for more involvement from the University in the NPF.
- **John L** was asked to write to Carole Dillon to ask when the full OSNA would be made available to us. What we have at the moment doesn't contain any assessment.

### 3. Scoping Report

Sue was thanked for her work in collating the comments on the draft report. It was **agreed** that all the minor textual changes and corrections that had been suggested would be adopted without discussion and at Sue's discretion. We then looked at the more substantive comments and noted the following:

- **2.2 Table 2: Point 5 about communications masts:** it was agreed that these could have an impact on views of the WHS and that the saved Local Plan Policy U2 should apply and be referenced in the plan.
- **2.2 Table 2: Point 7:** The commentary should be strengthened with a reference to the conservation areas.
- **2.5 Table 4:** Commentary is required on climate change.
- **2.5 Table 4:** We need to ensure consistency with DCC's *Issues and Options* paper.
- **Chapter 2:** We need to add analysis of the *Durham City Masterplan* in various sub-sections.
- **Transport:** Matthew has suggested commentaries on the transport documents. These will be considered by the drafting sub-group. We should omit reference to the City of Durham Trust's travel study in this Report, though it will have some relevance for the Plan.

- **Maps:** These will be needed in the Plan for topics such as Green Infrastructure, but not in the Scoping Report. It is not essential to identify all possible green spaces in this Report.
- **Student numbers:** It is important to quote the numbers given in the University's strategy document. We can then nuance them in our commentary.
- **Non-technical summary:** Ros clarified that this was only required when the final SA Report was submitted.

**Sue** will incorporate the changes in the Report and seek help from Ros and John L as required. She plans to complete this by the weekend and forward it to **Roger** for onward transmission to DCC and directly to the three statutory consultees so that they receive it on Monday 12 June. They then have five weeks in which to respond by Friday 14 July. **John A** will draft a covering email to make this clear to them.

**Sue** will subsequently post the Report on our website and inform Forum members and others on our mailing lists.

#### **4. Future Meetings**

The next meeting will be on **Tuesday 13 June**, 9.00 – 12.00 in the **Miners' Hall**. The main focus of the meeting will be to consider our future programme of work. We shall also consider the planning issues relating to Holly Street and the old Post Office.