

## Durham City Neighbourhood Planning Forum Working Group Meeting, 28 November 2017, Miners' Hall

### 1. Welcome and apologies

**Present:** John Ashby, Sue Childs, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Lowe, David Miller, Matthew Phillips, Ros Ward.

**Apologies:** Pippa Bell.

### 2. Notes of 7 November

These were agreed and **Sue** will post them on the website.

- John L reported that Matthew Wright had been very helpful at yesterday's drop-in event at the Palatine Centre and had told us that the university would finalise its response on 15 December. It would be signed off by Jane Robinson.
- John A reported that he had asked Carole Dillon to meet him and Sue to discuss housing matters. He is still waiting for the meeting and will remind her.
- Discussion took place as to whether others should contact Carole about other matters. It was **agreed** that **all** should identify any such matters and inform John and Sue so that they could bring them to Carole's attention for referral to appropriate officers.
- The paper on cycling issues prepared by Matthew would be discussed at the next meeting.
- Roger reported that he had changed the colour in the online map of housing sites to avoid confusion with allotments. It was **agreed** that we should produce an additional map combining those showing the conservation areas, the local green spaces and the emerald network.
- David was congratulated for his excellent summary leaflet. It was **agreed** that **Roger**, and perhaps **Matthew**, would produce more copies so they could be more widely distributed, including at the three deposit venues.
- The WHS lecture to be given by Roger on 29 November would be considered part of the consultation and **John L** would take notes of audience comments.

### 3. Review of Consultation Events and Next Steps

These were separate agenda items but discussion brought them together.

- The numbers signing in at the drop-in events were:  
St John's 85, St Oswald's 39, St Nicholas' 67 and the Palatine Centre 21.  
(Post-meeting note: 20 attended at Ustinov College)  
All those attending showed a great deal of interest in the plan and were very supportive.
- It was **agreed** that we need to take steps to increase the number of responses. **John L** will write a letter to the *Durham Times*. **All** are asked to use their email and twitter contacts to encourage people to respond.
- **Ros** will again contact the neighbouring parishes to encourage them to respond.
- David suggested that all large sites need a masterplan and it was **agreed** that we need to review the way projects are treated in Chapter 5 and Appendix A.

#### **4. Finance**

**Sue** reported that our finances are in good order and she will check with Carole the arrangements for funding the further stages of the plan. It was **agreed** that we should seek to engage a consultant to carry out an independent health check on the revised plan that we intend to have ready by mid-February. **Ros** will check the funding possibilities.

#### **5. Date of next meeting**

**Wednesday 20 December, 10.00 – 12.00, at the Miners' Hall.**