

**Durham City Neighbourhood Planning Forum Working Group meeting,
9.15-11.30 am, 6 January 2018, Miners' Hall**

1. Welcome and apologies

Present: John Ashby, Pippa Bell, Sue Childs, Roger Cornwell (Chair), Peter Jackson, Matthew Phillips.

Apologies: Ann Evans, John Lowe, David Miller, Ros Ward.

2. Notes of 30 January 2018

These were agreed, other than the need to delete the text at the top and bottom of the list of letter codes that was attached to the minutes (see attached revised version).

3. Categorisation of Theme(4) Housing

All to comment to Sue C on Theme 4 (version 4) by Friday 9 February so that it can be agreed at the meeting on 13 February ready for the start of the SEA process. Also draw attention to any key points from the DCC and Durham University responses that have been missed. It was agreed that the redrafted Plan should mention Durham Prison in the text as currently not envisaged becoming available as a development site, and also consider introducing policy wording on large windfall sites.

4. Categorisation of Theme 2(a) Built Heritage and Theme 2(b) Green Infrastructure

Ann E and **Ros W** will revise Theme 2(a) Built Heritage for circulation by Friday 16th for the meeting on 20 February.

Sue C will prepare a categorisation schedule for Theme 2(b) Green Infrastructure for circulation for the meeting on 20 February.

5. Timetable for categorisation of Themes

The aim is for Theme schedules to be circulated in time for consideration on the following dates of Working Group meetings:

Theme 4: for meeting on 13 Feb

Theme 2(a): for meeting on 20 Feb

Theme 2(b): for meeting on 27 Feb

Theme 3: for meeting on 27 Feb

Theme 5: for meeting on 6 March

Theme 1: for meeting on 13 March

Theme 6: for meeting on 13 March (**Sue C** to invite Angela T-S)

6. Timetable for DCC and other officer workshops

Carole Dillon had offered 22 February for the SEA workshop but, having accepted this date, it has transpired that several members of the Working Group would not be able to attend. Accordingly, **Ros W** will request a new date for the SEA workshop later in February, with the 'guinea pig' or exemplar themes of 2(a) and 4. The intention is to include Historic England but if that would cause

a major delay **Ros W** will request an early meeting with them here or in Newcastle.

Ros W will also request a schedule of dates as soon as possible following the SEA workshop for meetings with appropriate County Council officers (and where appropriate Durham University or other bodies) to discuss principles and details of changes to the Draft Plan, Theme by Theme.

7. Any Other Business

7.1 **Roger C** will be speaking on behalf of the Neighbourhood Planning Forum to the meeting of the County Planning Committee at 1 pm regarding the Maiden Castle Sports Centre application; suggestions were invited and given for improvements to the draft text of his presentation.

7.2 Laburnum Avenue: Mike C has circulated his written objection to the proposed HMO conversion of The Lodge and seeking objections from individuals.

7.3 Next press release: **Pippa B** will draft a press release featuring the gratitude of the winner of the Mugwump voucher, the fact that all comments on the consultation draft Plan are now on the website, and possibly something about the Forum being the champions for Durham city. Future press releases on perhaps a fortnightly basis could track the progress being made theme by theme.

Sue C will post something every week and ensure that Rachel Connor is on the circulation list.

8. Date of Next Working Group Meeting

Tuesday 13 February, 9.15 (or whenever the Forum meeting ends) -12.00 am, Miners' Hall.

Letter codes

- L1: Alan Townsend, Emeritus Professor
 - L1a: Summary document
 - L1b: Durham LFS Residents datafile
 - L1c: Durham LFS by Workplace datafile
 - L1d: Cities Totals datafile
 - L1e: Cities Sectors datafile
- L2: Coal Authority
- L3: County Durham Local Access Forum
- L4: CPRE (Campaign to Protect Rural England)
- L5: Durham BID (Business Improvement District)
- L6: Durham Bird Club
- L7: Durham Cathedral (hard copy)
- L8: Durham City Cricket Club (DCCC)
 - L8a: Response
 - L8b: DCCC Development Plan 2017-2022
- L9: Durham County Council (DCC)
 - L9a: Covering letter
 - L9b: Appendices A,B,C
- L10: Durham Miners Association
- L11: Durham Pointers
- L12: Durham University
 - L12a: Covering: Letter
 - L12b: Response
- L13: Elvet Residents Association
- L14: Environment Agency
- L15: Gladman Developments
- L16: Historic England
- L17: Hope Estates (via England Lyle Good)
- L18: Lovegreen Developments
 - L18a: Covering Letter
 - L18b: Stage A-B Feasibility Report
- L19: MGH Card LLP (developer via DPP Planning)
- L20: National Grid (via Amec Foster Wheeler)
- L21: Natural England
- L22: Network Rail
- L23: Nevilles Cross Community Association
- L24: Northumbrian Water
- L25: Persimmon Homes
- L26: Southlands Management (property owners)
- L27: The Empty Shop CIC
- L28: World Heritage Site