

**Durham City Neighbourhood Planning Forum Working Group meeting
6 March 2018, Miners' Hall**

1. Welcome and apologies

Present: John Ashby, Sue Childs, Roger Cornwell (Chair), Peter Jackson, John Lowe, Matthew Phillips, Ros Ward.

Apologies: Pippa Bell, Ann Evans, David Miller, Angela Tracy.

2. Notes of 20 and 27 February 2018

The draft notes were approved and **Sue** will post them on the website. There were no matters arising.

3. SEA Workshop to be held on Thursday 8 March

This will be held at 9.30 in Antioch House. Matthew Wright will be attending.

4. Categorisation of Theme 5 Transport – for review and endorsement

Matthew had prepared the initial categorisation. Peter and Sue had submitted extensive comments on this and Roger distributed copies of these for ease of reference. There was a very detailed discussion and **Matthew** will amend the categorisation accordingly.

5. Conversion to Theme 5 issues to be considered with DCC Officers on 13 March

Matthew will prepare this document in the light of the above discussion.

6. Categorisation of Theme 2a Heritage for review and endorsement

This will be dealt with on 13 March.

7. Revised timetable for DCC, Historic England and other officer workshops

Timetable as at 06-03-18		
DCC workshop	Theme(s)	Suggested deadline for WG agreement to categorisation table for this theme
8 March	SEA using Housing as example	
9 March	Housing	20 February (done)
13 March	Transport	6 March (done)
20 March	Heritage	13 March
27 March	Economy	20 March
3 April	Environment (Sustainability and Green Infrastructure)	27 March
<i>New date</i>	<i>Community facilities</i>	<i>New date</i>

The discussion of the University's comments will take place at the Palatine Centre on Tuesday 27 March, 1.30 – 3.30.

8. Locality Grant applications

An Application for Technical Assistance with the SA has been made and is likely to be successful, but the support is unlikely to be available for 12 weeks. Information about support for a final health check will become available on 19 March

9. Preparations for the AGM on 21 March

The draft agenda was agreed. The AGM will take place at 6.00 pm in the Lower Hall of St Nicholas' Church. Following advice from Jeremy Fennell, there will be no need to propose an amendment to the constitution concerning the dissolution of the Forum.

7. Dates of Next Working Group Meetings

Thursday 8 March for the postponed SA workshop at Antioch House at 9.30 am.

Friday 9 March for the Housing Theme DCC officer meeting at the Miners' Hall 9.30 – 12.00.

Tuesday 13 March at the Miners' Hall immediately following the Forum meeting at 9.00 am with the Transport workshop with DCC Officers starting at 9.30.