

Durham City Neighbourhood Planning Forum

Minutes of the Monthly “Wrap up” Meeting

17 May 2018 at 6.00 pm at the Miners’ Hall

Members Present: Sue Childs, Roger Cornwell, Ann Evans, John Lowe, John Pacey, Matthew Phillips,

Apologies: John Ashby, Pippa Bell, Fleur Griffiths, Peter Jackson, Catharina Miller, David Miller, Jean Rogers, Ros Ward.

1. Chair's Welcome and Introductory Remarks

Roger Cornwell chaired the meeting and thanked everyone for their attendance. The meeting was quorate.

2. Minutes of the Forum Meeting held on 19 April 2018

The minutes were agreed as a true record. There were no matters arising. **Sue** will post them on the website.

3. Review of actions taken by the Forum and Working Group since 19 April

- Sue was preparing the evidence paper for urban and green local spaces and needed help with local knowledge. A better map would help and it was agreed to approach the County Council for this. **Roger** will send the Land Registry ownership information to **Sue** and **Matthew**.
- **Roger** will circulate Ann’s draft response about Church Street to the working group.
- It was **agreed** to approve the **Privacy Policy** required by the new General Data Protection Regulations.
- It was **agreed** to continue the “Wrap-up” meetings until the Parish Council (PC) had resolved how to deal with the completion of the Neighbourhood Plan. The Forum’s preferred option would be for the PC to establish a sub-committee that included the working group members and for the PC to become responsible for the oversight of this work with monthly reports from the sub-committee to the PC.

The PC would need training to bring the new councillors up to date with developments. In particular it was very important that they should understand the significance of the Sustainability Appraisal process.

4. Any other business

None

5. Future Meetings

The Tuesday meetings will continue to be held at 9.00 am at the Miners’ Hall. The next one will be on Tuesday 22 May.

The date of the next monthly “Wrap-up” meeting will depend on decisions of the PC.

Durham City Neighbourhood Planning Forum
Thursday 17 May 2018
Summary of Issues dealt with since 19 April

- Identifying urban and green local spaces: help needed (WG 24 April, item 2)
- How we carry out the Sustainability Appraisal (WG 24 April, item 4 & 1 May, item 6)
- Changes to our approach to designating shop frontages (WG 24 April, item 5)
- Timetable agreed for initial revision of Themes (WG 1 May, item 3)
- Responses to DU's and DCC's proposals for Mountjoy and Church Street (WG 1 May, item 5)
- Revision of Theme 1 combining policies S1 and S2 (WG 1 May, item 6)
- Arrangements for technical support (WG 15 May, item 3)
- Dementia Friendly Durham City (WG 15 May, item 4)
- Privacy Policy (WG 15 May, item 5)
- Future "Wrap-up" meetings and Relationship with the new Parish Council (Forum 8 May, item 2 & WG 15 May, item 7)