

Durham City Neighbourhood Planning Forum

Minutes of the “Wrap up” Meeting held on

24 July 2018 at 6.00 pm at St Nicholas Church Hall

Forum members: John Ashby, Pippa Bell, Sue Childs, Roger Cornwell, David Hook, Peter Jackson, John Pacey, Kirsty Thomas, Ros Ward

Non-members: Arun Arora, Esther Ashby

Apologies: Ann Evans, Fleur Griffiths, John Lowe, Catharina Miller, David Miller, Matthew Philips, Jean Rogers, Angela Tracy

2. Chair's Welcome and Introductory Remarks

Roger Cornwell chaired the meeting and thanked everyone for their attendance, with special thanks to Arun Arora for acting as fire warden and thereby enabling the Forum to hold the meeting. Roger informed the meeting that the revised National Planning Policy Framework has now been published. The meeting was quorate.

2. Minutes of the Forum ‘Wrap-Up’ Meeting held on 17 May 2018

The minutes were **agreed** as a true record. There were no matters arising. **Sue** will post them on the website.

3. Review of actions taken by the Forum and Working Group since 17 May

1. Visit from AECOM Consultants (Forum 26 June/ item 2 and 3 July/4)
2. Revision of Theme 2a Heritage (WG 22 May/3)
3. Response to Church Street proposals (WG 22 May/4)
4. Supporting Durham as a “Dementia friendly city” (WG 29 May/4 and 5 June/2)
5. Revision of Theme 3 Economy, including two new Tourism policies (WG 5 June/3)
6. Improvements to Chapter 5 and Appendix A: Implementation, Monitoring and Projects (WG 5 June/4 and 10 July/5c)
7. Consideration of *Preferred Options* (WG 12 June/3 and 3 July/5)
8. Response to Milburngate hotel proposal (WG 12 June/5)
9. Preliminary revision of Theme 5 Transport (WG 19 June/3)
10. Open spaces assessment (WG 19 June/4)
11. Revision of Theme 2b Green Infrastructure (WG 19 June/5)
12. Partial revision of Theme 6 Community: Hub a project not a policy (WG 3 July/4)
13. Revision of Theme 4 Housing: base date 31 March 2018(WG 10 July/3)
14. Review of references to Durham University (WG 10 July/4)

In response to a question from John Pacey, the timetable for completion of the Neighbourhood Plan was explained.

4. Report of visit by AECOM Consultants

John Ashby described the role of AECOM as Consultants to independently assess the housing sites put forward in the Regulation 14 consultation - seven PBSA sites put forward by Durham University and a residential development site at Sidegate put forward by Lovegreen Ltd.

5. Representations on Preferred Options

The draft response prepared by the Working Group had been circulated previously and a set of suggested additional comments identified at the Working Group meeting earlier was tabled (see minutes of Working Group meeting). These were all **agreed**, together with **approval** by the Forum that further amendments for corrections and accuracy could be made by the Working Group prior to submission of the response to the County Council.

6. Dealing with responses to planning applications

Roger Cornwell outlined the role of the new City of Durham Parish Council in making formal comments on planning applications, and proposed that in future the Forum should leave it to the Parish Council to comment on planning applications but reserve the right to submit comments in cases where the Neighbourhood Plan's Policies and Projects were an issue. This was **agreed**.

7. Any Other Business

None.

8. Future meetings

The weekly Tuesday meetings of the Forum at 09.00 hrs in the Miners' Hall will continue. Roger emphasised that all are welcome.

The meeting closed at 19.15 hrs.