

**Durham City Neighbourhood Planning Forum Working Group
7 August 2018, Miners' Hall**

1. Welcome and apologies

Present: John Ashby, Sue Childs, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Pacey, Matthew Phillips.

Apologies: Pippa Bell, John Lowe, David Miller, Angela Tracy, Ros Ward.

2. Notes of 31 July 2018

(a) Accuracy: the notes were agreed and **Sue** will post them on the website.

(b) Matters arising:

(i) Item 3: Roger confirmed that the Forum's responses to the Preferred Options and to Durham City Sustainable Transport Delivery Plan had been submitted on-line, although it is unsatisfactory that no-one can see what others have submitted.

(ii) Item 5: John P explained that his intention was to suggest that the Trust structure set up in Sunderland might be of interest. Peter noted that achieving UNESCO Creative City status will take much effort and long-term preparation and support.

3. Progress with re-writing of Themes

- Theme 1: **John A** to chase Chloe Hillam for a copy of Carole's response to John L.
- Theme 2a: **John A or Ann** to ask Chloe for a date to explain what improvements are sought.
- Theme 2b: **John A** to nudge Chloe for a response.
- Theme 3: Pippa is completing the re-write with more regarding hot food takeaways and the Stockton report.
- Theme 4: Subsequent to the meeting Sue confirmed that the re-write has been circulated to relevant officers.
- Theme 5: **Matthew** to complete the re-write and share with John L as he is aware of the agreements reached at a meeting with Carole that need to be reflected in the re-write.
- Theme 6: Sue and Angela have sent C1 and C2 to **Roger** to include in his sections.

4. Re-write of Chapter 5

John A will set up a framework as the basis for work on Chapter 5 on the Whole City approach and the Community Hub plus the three projects: arts facilities, the information hub and the Emerald Network; the new Chapter 6 on monitoring; and the revised Appendix re other projects. Sue and Angela are working on their major sections.

This work should be fed into the Parish Council 'away-day' planned for September (perhaps ask that Sue and Angela attend?)

Reaching out to communities is a special skill; Craig Morgan of Durham City AAP is good. Noted that the challenge will be getting the University's students involved.

5. Re-consideration of timetable re Neighbourhood Plan and County Local Plan

This is a standing item on Working Group agendas. **John A** to ask AECOM if they have to receive the complete draft Neighbourhood Plan to carry out the SA or can they do the SA Theme by Theme. If the former then the timetable for them to complete the SA would be October rather than September. We should invite Carole to attend an early September meeting to identify the County

Council's progress with responding on each re-written Theme (action **John L**).
A revised version of the timetable is attached to assist with tracking progress.

The County Local Plan needs a dedicated lead person on each of the key evidence base papers (eg Green Belt) so as to be able to back up our respective submissions when responding to the Pre-Submission Plan (expected January/February 2019). A list of key documents and possible leads will be drawn up and shared with the Antioch Group and other potential volunteers (action **John L**).

6. Any other business

- 6.1 One of the evidence base documents seeks to downplay the potential issue around the construction of the Western Relief Road through the wider area of the Battle of Nevilles Cross 1346. **John A** to ask his neighbouring archaeologists for any possible research into the location of the thousands of Scottish dead.
- 6.2 **John A** to nudge Bearpark Parish Council with our text on the Battlefield site.
- 6.3 John P drew attention to a meeting at Duresme Court on Wednesday 8 August for local councillors to discuss managing potential problems; he has provided them with a note by the Quarry House Lane Environment Association on possible anti-social behaviour issues.

7. Date of Next Meeting

Tuesday 14 August, after the 9.00 am Forum meeting at the **Miners' Hall**.

Timetable for future stages of the Neighbourhood Plan and the County Local Plan

As at 7 August 2018

Date	County Durham Local Plan	Durham City Neighbourhood Plan
August 2018	Begin analysis of responses to Preferred Options.	All themes and projects to be amended by the end of August. This includes editing the text to ensure consistencies across all themes and projects and amended maps where these have been called for.
September 2018	Analysis continues.	AECOM carry out SA.
October 2018	Re-drafting County Local Plan policies in the light of consultation responses.	Full set of documents to be sent to Historic England, Natural England, Environment Agency for 4 week consultation (instead of full 6 weeks). It will be necessary to hold conversations with Historic England and DCC officers before consultation.
November 2018	Re-drafting continues.	Forum gives approval to Submission Neighbourhood Plan (map identifying the area of the Plan, consultation statement, plan proposal, and statement on how the plan fulfils the basic conditions) with publicity. DCC formally consider soundness of the Plan and arrange 6 week Regulation 16 consultation.
December 2018	Re-drafting finalised.	Regulation 16 consultation continues.
January 2019	Pre-Submission Draft County Local Plan published for consultation	
February 2019	Consultation continues.	Examination and publication of report with recommendation to proceed to referendum, or not.
March 2019	Analysis.	Referendum within 5 weeks of the examiner's report, and following 28 days for publicity of date of referendum.
April 2019	Re-drafting.	
May 2019	Re-drafting.	
June 2019	Submission Plan approved by full Council and submitted to the Secretary of State.	The Neighbourhood Plan comes into force as part of the development plan for the area.
Winter 2019/2020	Examination in Public	
Summer 2010	Adopted County Durham Local Plan	