

**Durham City Neighbourhood Planning Forum Working Group
14 August 2018, Miners' Hall**

1. Welcome and apologies

Present: John Ashby, Pippa Bell, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Pacey.

Apologies: Sue Childs, John Lowe, David Miller, Matthew Phillips, Angela Tracy, Ros Ward.

2. Notes of 7 August 2018

(a) Accuracy: the notes were agreed and **Sue** will post them on the website.

(b) Matters arising:

(i) Need to check that NXCA's concerns about Observatory Hill have been addressed, where appropriate, in the re-writing of the Neighbourhood Plan. **Agreed.**

(ii) The arrangements that the Parish Council might establish for completing and safeguarding the Neighbourhood Plan were discussed.

3. Progress with re-writing of Themes

- Theme 1: Chloe Hillam has provided us with a copy of Carole's response to John L.
- Theme 2a: Chloe Hillam has offered 23 August 1-3 or 28 August 10-12 to explain to Anne Evans and Ros Ward what improvements are sought; **John A** to respond that Ann's preference is 23 August.
- Theme 2b: Chloe Hillam has advised us to wait for Carole Dillon's return from leave on 20 August.
- Theme 3: **Pippa** is completing the re-write tomorrow.
- Theme 4: Circulated by Carole Dillon to relevant officers.
- Theme 5: **Matthew** to complete the re-write and share with **John L.**
- Theme 6: **Roger** to complete on his return to Durham. He noted the absence of a definition of Community Facilities in the glossary section of Preferred Options.

It was agreed that references to NPPF paragraph numbers should be updated to those in the revised NPPF published in July 2018 (**Action all**).

4. Re-write of Chapter 5

John A will set up a framework as the basis for work on Chapter 5 on the Whole City approach and the Community Hub plus the three projects: arts facilities, the information hub and the Emerald Network; the new Chapter 6 on monitoring; and the revised Appendix re other projects. Angela has provided a major section which **John A** will add into the framework.

This work should be fed into the Parish Council 'away-day' planned for September (ask that Sue and Angela attend: **Action John A**; but to include Angela the away-day would have to be October).

5. Re-consideration of timetable re Neighbourhood Plan and County Local Plan

This is a standing item on Working Group agendas. AECOM have confirmed that they can do the SA Theme by Theme but will eventually need the complete draft Neighbourhood Plan to complete the SA. The timetable has been updated (see attached) to state that the Parish Council, not just the Forum, needs to give approval to Submission of the Plan and also give more time for the County

Council to analyse the responses to the Regulation 16 consultation, but it retains the end August completion of a Draft Plan and this is looking unlikely.

The County Local Plan needs a dedicated lead person on each of the key evidence base papers (eg Green Belt, Impact of Durham University) so as to be able to back up our respective submissions when responding to the Pre-Submission Plan (expected January/February 2019). A list of key documents and possible leads will be drawn up and shared with the Antioch Group and other potential volunteers (action **John L**).

6. Any other business

- (a) (i) According to the former County Archivist, the thousands of Scottish dead from the Battle of Neville's Cross 1346 were most probably buried where they made their last stand - at Findon Hill, Sacriston, so well beyond the route of the Western Relief Road and the site of Sniperley Park.
(ii) Bearpark Parish Council's Neighbourhood Plan approach to the Battlefield site will hopefully be revealed after the Chair, Matthew Wright, returns from leave on 20 August.
- (b) John P suggested that the review of the County Plan Evidence Base document on the Impact of Durham University and the displacement the University's growth causes could be undertaken via the Parish Council. **John A** to pursue.

7. Date of Next Meeting

Tuesday 21 August, after the 9.00 am Forum meeting at the **Miners' Hall**.

Note: the Working Group agreed that the Forum meeting on 21 August should have on its agenda a discussion about the proposed new County Council headquarters and should include a detailed examination of the processes that have been followed by the County Council such as the procurement stage that appears to have been the point at which Option 3 (developer's land) was replaced by a variant of Option 5. The Forum will also be recommended to make a representation on the proposal.

Timetable for future stages of the Neighbourhood Plan and the County Local Plan

As at 14 August 2018

Date	County Durham Local Plan	Durham City Neighbourhood Plan
August 2018	Begin analysis of responses to Preferred Options.	All themes and projects to be amended by the end of August. This includes editing the text to ensure consistencies across all themes and projects and amended maps where these have been called for.
September 2018	Analysis continues.	AECOM carry out SA.
October 2018	Re-drafting County Local Plan policies in the light of consultation responses.	Full set of documents to be sent to Historic England, Natural England, Environment Agency for 4 week consultation (instead of full 6 weeks). It will be necessary to hold conversations with Historic England and DCC officers before consultation.
November 2018	Re-drafting continues.	Forum and Parish Council give approval to Submission Neighbourhood Plan (map identifying the area of the Plan, consultation statement, plan proposal, and statement on how the plan fulfils the basic conditions) with publicity. DCC formally considers soundness of the Plan and arranges 6 week Regulation 16 consultation.
December 2018	Re-drafting finalised.	Regulation 16 consultation continues.
January 2019	Pre-Submission Draft County Local Plan published for consultation	County Council analyses the responses to the Regulation 16 consultation.
February 2019	Consultation continues.	
March 2019	Analysis.	Examination and publication of report with recommendation to proceed to referendum, or not.
April 2019	Re-drafting.	
May 2019	Re-drafting.	Referendum within 5 weeks of the examiner's report, and following 28 days for publicity of date of referendum.
June 2019	Submission Plan approved by full Council and submitted to the Secretary of State.	
August 2019		The Neighbourhood Plan comes into force as part of the development plan for the area.
Winter 2019/2020	Examination in Public	
Summer 2020	Adopted County Durham Local Plan	