

Durham City Neighbourhood Planning Forum 16 October 2018, Miners' Hall

1. Welcome and apologies

Present: John Ashby, Sue Childs, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Lowe, David Miller, John Pacey, Matthew Phillips, Angela Tracy.

Apologies: Pippa Bell.

The meeting was quorate.

2. Notes of Forum meeting held on 9 October 2018

The notes of 9 October were agreed and Sue will post them on the website.

3. Forum members to confirm (or otherwise) decisions of the Working Group as recorded in the notes of its meeting on 9 October

The decisions were confirmed.

4. Completion of Themes for dispatch to AECOM

John A reported that AECOM will need at least 4 weeks to complete the Sustainability Appraisal, including 2 weeks after receipt of the complete plan.

Theme 1 and **Theme 2a** have already been sent.

Theme 2b: Sue reported on a very helpful meeting with Carole Dillon. It was **agreed** that we should not try to add further Local Green Spaces at this juncture. The Parish Council can keep the list up-to-date and add further spaces as the opportunity arises. It was also **agreed** that the issues concerning Observatory Hill should be referred to AECOM for resolution as part of the SA.

Theme 3: **John A** will check that this is ready to send to AECOM.

Theme 4: **John A** and **Sue** are finalising this following discussions with AECOM about the remaining housing site numbers. There is no absolute "need" figure that we are required to meet.

Theme 5: This is ready to go as no further comments have been received from DCC.

Theme 6: This is ready to go following Sue's recent meeting with Carole.

All the other chapters are now ready and **John A** will send them to AECOM.

5. Handover to Parish Council: update

Roger reported that he had discussed this with the chair of the PC and she is supportive. Roger will brief the PC at its meeting on 25 October and present a motion about the handover. It was agreed that it is important that the motion should recognise that the PC has been legally responsible from its inception and it needs to endorse the work the Forum has done to date. Members of the working group are willing to continue and complete the plan under the auspices of the PC. Councillors should have access to all the documentation.

6. Any other business

None.

7. Date of next Forum meeting

The next meeting will be on Tuesday 23 October at 9.00 am at the Miners' Hall.