

**Durham City Neighbourhood Planning Forum  
23 October 2018, Miners' Hall**

**1. Welcome and apologies**

**Present:** John Ashby, Pippa Bell, Sue Childs, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Lowe, David Miller, John Pacey, Matthew Phillips.

**Apologies:** Angela Tracy.

The meeting was quorate.

**2. Notes of Forum meeting held on 16 October 2018**

The notes of 16 October were agreed and **Sue** will post them on the website.

**3. Forum members to confirm (or otherwise) decisions of the Working Group as recorded in the notes of its meeting on 16 October**

The decisions were confirmed.

**4. Handover to Parish Council: update**

Roger reported that he will brief the PC at its meeting on 25 October and present a motion about the handover. The motion will contain three elements:

- a) An endorsement of the work carried out by the Forum since April 2018;
- b) That the Parish Council will assume responsibility for completing the final stages of the plan;
- c) That the PC should authorise the working group to continue under the PC's auspices.

**5. Any other business**

It was **agreed** that **Sue** will post the red/green version of the plan on the website when the Consultation Statement is published.

**6. Date of next Forum meeting**

In view of the decision to ask the Parish Council to assume responsibility for completing the plan no further meeting of the Forum was arranged.