

**Durham City Neighbourhood Plan Working Party  
5 February 2019, Miners' Hall**

**1. Welcome and apologies**

**Present:** John Ashby, Sue Childs, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Lowe, John Pacey, Matthew Phillips.

**Apologies:** Pippa Bell, David Miller, Angela Tracy.

**2. Notes of working party meeting on 29 January 2019**

- a) **Accuracy:** The notes were agreed and **Sue** will post them on the website.
- b) **Matters arising:** John A reported that the Parish Planning Committee had discussed the email about housing developments at Houghall. He had drafted a reply that the Clerk would confirm and send to us.

**3. Implications of the AECOM Report**

John L and Sue have made the changes to policies S1, S2, G1, G3 and D6 recommended by AECOM. **John A** will amend policy D1.

**4. Any matters to report from the Parish Council**

The Parish Council's Planning Committee had approved John A's draft text about the best option for Observatory Hill. It now required formal approval of the full PC.

The Parish Council held a special meeting on 4 February to hear suggestions for comments on the Pre-Submission Draft County Plan. The Western Relief Road Action Group, The City of Durham Trust and the St Nicholas Community Forum made presentations. The University was invited but was unable to attend. The PC will be looking to the NPWP for advice about its responses to the County Plan. These will be based on previous responses made to the *Preferred Options* by the PC and the NPF, updated and strengthened as necessary.

Discussion took place about significant problems with the footnote links to the evidence base in the *Pre-submission Draft* and the lack of availability of printed versions of evidence documents.

**5. Timetables for Neighbourhood Plan and County Local Plan**

Two possible schedules are set out in Item 5 of the Notes of 29 January. It was **agreed** not to update the timetable until we know which of these it will be possible to implement.

It was noted that we could not start the Regulation 14 consultation until the PC had completed its Data Protection Registration. The Clerk will deal with this once the office location is decided.

**6. Consultation Statement**

It was **agreed** that **all** should complete the relevant tasks identified at last week's meeting: (a) suggest entries to the story; (b) comment upon draft sections 1-5; (c) make progress on the

Tattenhall tables; (d) ditto the Appendices; (e) provide notes to Sue of detailed meetings with DCC, developers, other organisations and groups. **Sue** will update the Tasks Spreadsheet.

## 7. Basic Conditions Statement

John L reported that he had not received a reply from Carole Dillon.

It was noted that DCC has not provided justification for defining particular policies as “strategic”. **Sue** offered to look in to this.

## 8. Plans for the Regulation 14 Consultation

**All** are reminded to send to Sue any amendments to the Summary leaflet that David had distributed and to the Questionnaire. **Sue** will update the Tasks Spreadsheet.

## 9. Tasks spreadsheet

**Sue** will update this as in Items 6 & 8 above. **Pippa** will update it with tasks preparing for the Reg 14 consultation.

## 10. Progress on Consultation on the Plan Area

The consultation closed on Thursday 31 January. Roger reported after the meeting that he had received a message from Carole Dillon to say that there were no negative responses and she hoped to complete the formalities within the next week or so.

## 11. Looking Forward

David had sent a revised version of Initiative 8 concerning the regeneration of North Road to take account of the new consultation on the bus station and advocate its conversion to a travel centre. The revised version was **agreed** and thanks were expressed to David for doing this while away. There is still some confusion about the nature of the consultation, but it seems likely that the web pages will be ready by the end of this week. David’s recommendations about how to proceed with the initiative can be taken into account during the consultation. The City of Durham Trust has not yet met to discuss the proposals, but it is likely to want the Parish Council to take the lead role as it has a democratic mandate. **Roger** will arrange for Dave Wafer to make a presentation to the PC.

## 12. Any other business:

(a) Sue reported that she will move the responses to the 2017 Reg 14 consultation to the “Your Views” section of the website to make room for the responses to the forthcoming consultation.

(b) John L confirmed that he had not received the promised advice from DCC about compliance with EU directives. He had reminded Carole about this.

(c) John A confirmed that the AECOM report was still a draft but that it was suitable for discussion with Carole.

## 13. Date of Next Meeting

The next meeting will be on Tuesday 12 February 2019 at 9.00 am at the Miners’ Hall.