

**Durham City Neighbourhood Plan Working Party
12 February 2019, Miners' Hall**

1. Welcome and apologies

Present: John Ashby, Sue Childs, Roger Cornwell (Chair), Ann Evans, John Lowe, John Pacey, Matthew Phillips.

Apologies: Pippa Bell, David Miller, Angela Tracy.

2. Notes of working party meeting on 5 February 2019

- a) **Accuracy:** The notes were agreed and **Sue** will post them on the website.
- b) **Matters arising:** Item 11: Dave Wafer will speak to the Parish Council about the bus station on 28 March. It was suggested that **David Miller** should submit his latest paper as part of the consultation.
- c) **Angela** had requested an amendment to the wording of the item of AoB in the notes of the meeting held on 29 January. This was agreed and the new wording will be posted on the website.

3. Consultation Statement

The following points were **agreed:**

- We should accept Matthew's suggestion about the layout of the Tattenhall table.
- We need to include reference to the work we did on the *Sustainability Appraisal* in 2017 as this lead to improvements in some policies.
- We should keep the references to "Our Neighbourhood".

4. Implications of the AECOM Report

John A will amend policy D1.

5. Any matters to report from the Parish Council

Roger reported that the Data Protection Registration was now in place.

John A has drafted responses to the CDP and he will copy this to the Working Party. He is also working to clarify the housing need numbers for Durham City.

Sue is working to check the categorisation of policies as strategic or non-strategic.

6. Timetables for Neighbourhood Plan and County Local Plan

No changes have been made.

7. Basic Conditions Statement

Carole Dillon had offered to attend this meeting but received mixed messages from us so did not come. Instead she sent an email that Roger received during the meeting and which he has circulated to the Working Party. (Post meeting note: It has now been agreed that Carole will attend our meeting on Tuesday 26 February.)

8. Plans for the Regulation 14 Consultation

Sue is revising the documentation. We need to contact all who responded to the 2017 consultation to tell them about our responses and inform them of the new consultation.

9. Tasks spreadsheet

Ongoing.

10. Progress on Consultation on the Plan Area

Carole Dillon has told us that there were no negative responses and she hoped to complete the formalities within the next week or so. She has asked what name we wished the area covered by the plan to be given. We **agreed** that it should be “Durham City Neighbourhood Area”. **Roger** will recommend this to the Parish Planning committee on 15 February.

11. Heart of the Matter: Not Just Part of the Scenery

This is an event at Bowes Museum on 27 February. Roger sent an email about it on 6 February; I'll forward it with these notes for your convenience.

12. Any other business:

Kier has submitted 28 additional documents about the proposed new DCC HQ. The deadline for commenting on them is 23 February. The reference is DM/18/002369/FPA. It is possible that the application will be heard by the County Planning Committee on 5 March.

13. Date of Next Meeting

The next meeting will be on Tuesday 19 February 2019 at 9.00 am at the Miners' Hall.