

Durham City Neighbourhood Plan Working Party 12 March 2019, Miners' Hall

1. Welcome and apologies

Present: John Ashby, Pippa Bell, Sue Childs, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Lowe, John Pacey, Matthew Phillips, Angela Tracy.

Apologies: David Miller.

2. Notes of working party meeting on 26 February 2019

- a) **Accuracy:** The notes were agreed and **Sue** will post them on the website. **John L** will send a copy to Carole Dillon.
- b) **Matters arising:**
 - John L had replied to the letter Gladman had sent in response to the boundary consultation; he had not received a reply.
 - Sue asked that **all** should submit any final comments about the final draft of the plan today. It is important that she get the draft to Carole this week so that she has two weeks to respond, ie. By 29 March.
 - Matthew asked about submitting a revised paper on walking and cycling in relation to policy T1. He was advised also to meet the deadline of 29 March.

3. Consultation Statement

It was **agreed** that **John L** would draft a brief Consultation Statement in time for the forthcoming Regulation 14 consultation, but that we did not have to prepare the full document by then. The summary should give an account of “the story so far” and provide a link to the revised website where full details would be available.

It was also **agreed** that a special consultation leaflet should be prepared for delivery in the Gilesgate area that had not been part of the original NP area.

(Post-meeting thought: I didn't note who would be responsible for preparing this leaflet; I don't think anyone was mentioned. However, it has occurred to me that the Summary leaflet that Sue is updating for the consultation events might well serve this purpose.)

4. Report from the Parish Council

- The application to align the Parish and NP boundaries has been approved but the accompanying map is ambiguous. **John L** will write to the Parish Clerk to ask him to ask DCC to provide a clear map that just shows the revised NP area boundary.
- Roger reported that the PC office is to be upstairs in the Clayport Library.
- DCC's County Planning Committee met on 5 March to discuss the application for the new HQ to be built on the Sands car park and decided that it was minded to approve it subject to referral to the Secretary of State for his consideration on whether to call in the application for his determination. Concerns were expressed about this decision, particularly the way in which flood risks had been dismissed despite warnings from the Environment Agency.

Various bodies were making representations to the Secretary of State to urge him to call in the application.

5. Timetables for Neighbourhood Plan and County Local Plan

A revised version was attached to the notes of the last meeting. This was **agreed** on the understanding that Carole Dillon would be asked to feedback on the draft plan by 29 March. **Sue** will make this clear when she sends her the draft plan.

It was **agreed** that *Looking Forward* can be published as a draft document for discussion on our website by the working party as soon as it is ready. It can go forward to the PC at a later stage when David and Angela are able to present it. It is important that people are aware of it during the Regulation 14 consultation, but that it doesn't get confused with it.

6. Basic Conditions Statement

John L had circulated a revised version incorporating ideas from the Witton Gilbert document recommended by Carole Dillon, and the conclusions of the AECOM Report. It was **agreed** that this was a better approach and **John L** will do further work along these lines. **Theme convenors** will need to complete their sections. This document does need to be ready for the Regulation 14 consultation.

7. Plans for the Regulation 14 Consultation

These are included in the timetable and the tasks spreadsheet. Pippa has a comprehensive list of the necessary requirements.

8. Tasks spreadsheet

Ongoing.

9. Any other business:

Roger will ask the PC if it wishes to renew the "Love Durham" domain name.

10. Date of Next Meeting

The next meeting will be on Tuesday 26 March 2019 at 9.00 am at the Miners' Hall.

PLEASE NOTE THERE IS NO MEETING ON TUESDAY 19 MARCH