

**Durham City Neighbourhood Plan Working Party  
26 March 2019, Miners' Hall**

**1. Welcome and apologies**

**Present:** John Ashby, Sue Childs, Roger Cornwell (Chair), Ann Evans, Peter Jackson, John Lowe, John Pacey, Matthew Phillips, Angela Tracy.

**Apologies:** Pippa Bell, David Miller.

**2. Notes of working party meeting on 12 March 2019**

- a) **Accuracy:** The notes were agreed and **Sue** will post them on the website.
- b) **Matters arising:** None

**3a. Evidence Paper – Walking and Cycling**

Matthew introduced the paper he had circulated. One important purpose it would serve would be to alert developers to walking and cycling issues they need to address when preparing Transport Statements and Assessments. John A noted that it would be very useful to the Parish Council when promoting sustainable modes of travel in the city.

Peter objected very strongly that the paper represented Matthew's personal views and promoted a particular cycling network. He would have no difficulty if it were to be presented to the Parish Council as a paper from Matthew, but not as a paper from the Working Party. Matthew **agreed** that he would amend the wording so that it drew attention to deficiencies in the current cycling provision rather than advocated the development of particular routes. No one questioned any of the paper's content concerning walking issues.

A discussion followed about the variety of documents included in the evidence base to support the plan. Colleagues also pointed out that many of us have pursued personal interests as an essential part of our involvement in the plan-making process. It was **agreed** that we needed to include a generic statement about the nature and variety of evidence we have provided. A vote was held to decide whether this document should be included as an evidence paper from the Working Party and the result was 8 – 1 in favour.

Ann noted the need for measures to stop developers from encroaching on footpaths and roads during construction.

**3b. Looking Forwards**

Angela introduced the paper she and David had prepared and circulated earlier. The discussion that followed concerned not so much the content of the paper as its ownership and in particular the role of the Parish Council. It was **agreed** that the paper was not owned by the PC but that it had a key role in promoting and monitoring the initiatives it contained. It was a work in progress, not prescriptive, and constituted a gift to the PC and the community as a whole. It was open to local voluntary groups to choose to promote particular initiatives and the AAP could play a supportive role in this as it already does with many ventures.

**Angela** and **David** will need to revise the wording in paragraphs 3 and 10 to reflect the above view of the document's status and to include an implementation strategy.

**Roger** will arrange for Angela and David to make a presentation to the Parish council on Thursday 23 May.

#### 4. Report from the Parish Council

- The application to align the Parish and NP boundaries has been approved and the accompanying map is now clear.
- Roger reported that the PC now has its own Ordnance Survey licence.
- **Roger** will check that the PC has its own data protection registration number that we need for the Regulation 14 consultation.

#### 5. Timetables for Neighbourhood Plan and County Plan

The draft plan needs to reach the Clerk to the Parish Council by 18 April. He will make paper copies for the councillors. **Roger** is preparing the essential maps. Maps of the flood zone and the controlled parking zone are not essential and can be referenced by footnotes if necessary.

#### 6. Basic Conditions Statement

John L had circulated a revised version. Theme convenors agreed that it was straightforward to complete the table about general conformity with national and local policies. **John L** will add to the opening of paragraph 17 that the policies are compliant with EU requirements and add a reference to the River Browney in paragraph 23. He will send the revised version to Carole Dillon for comment. **Sue** will ensure that the final version conforms to our standard layout and will be available on the website during the Regulation 14 consultation.

#### 7. Plans for the Regulation 14 Consultation

The following points were **agreed**:

- **John L** will draft a note for Hannah Shepherd to use in Durham University communications.
- **Roger** will revise the Ordnance Survey acknowledgement.
- **Roger** will draft a Foreword for the Chair of the Parish Council.
- **John L** and **Sue** will prepare a short summary *Consultation Statement* and revise the leaflet that summarises the policies.

#### 8. Tasks spreadsheet

Ongoing.

#### 9. Any other business:

Angela reported that the TESTT group had submitted a long art scroll of ideas about the bus station.

#### 10. Date of Next Meetings

The next meeting will be on Tuesday 9 April 2019 at 9.00 am at the Miners' Hall. There will also be

a meeting on Tuesday 16 April.

**PLEASE NOTE THERE IS NO MEETING ON TUESDAY 2 APRIL**